



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



November 30, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

SPECIAL ENFORCEMENT BUREAU REPLACEMENT PROJECT
APPROVE MITIGATED NEGATIVE DECLARATION
ADOPT MITIGATION MONITORING AND REPORTING PROGRAM
AWARD SUPPLEMENTAL AGREEMENT, C.P. 77397
(SUPERVISORIAL DISTRICT ONE) (3 VOTES)

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Consider the enclosed Mitigated Negative Declaration for the proposed Special Enforcement Bureau (SEB) Replacement Project (Project) together with any comments received during the public review process, and find that the Project with the proposed mitigation measures will not have a significant effect on the environment, and find that the Mitigated Negative Declaration reflects the independent judgment of the County, and approve the Mitigated Negative Declaration.
2. Adopt the Mitigation Monitoring and Reporting Program contained in the Mitigated Negative Declaration to ensure compliance with the Project changes and conditions required to mitigate or avoid significant effects on the environment.

A Tradition of Service

3. Find that the Project will have no adverse effect on wildlife resources by implementation of the proposed mitigation measures and authorize the Sheriff's Department to complete and file a Certificate of Fee Exemption for the Project.
4. Award and authorize the Los Angeles County Sheriff's Department (Department) to execute an architect/engineer supplemental agreement with Kajima Associates, Inc. (Kajima), for a fee not to exceed \$183,000 to provide additional design and engineering services for the Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The approval of a supplemental agreement to Kajima will allow for the additional engineering identified during the research and discovery phase of design.

On June 1, 2004, your Board approved the revised project scope, which relocates SEB operations from East Los Angeles Civic Center to the Biscailuz Recovery Center by refurbishing existing buildings to meet space and code requirements. The approved revised project scope also allows the Department to relocate their Training Bureau from Whittier to the Biscailuz Recovery Center, which will result in various cancellations of the County's lease commitments. The revised project scope included refurbishing the administration and kitchen/dining room buildings to house SEB; and refurbishment of A, B, and E rows and the carpenter shop for the Training Bureau.

On June 1, 2004, your Board also authorized the Department to negotiate an architect/engineering agreement with Kajima to provide professional services for the project. Kajima has completed the initial code research and analysis for all the existing buildings and site infrastructure. The findings indicated that the carpenter's shop requires significant seismic upgrade and was determined it would be more cost effective to construct a new building rather than to upgrade the existing building. Kajima also could not determine if the site electrical infrastructure was sufficient to handle the electrical requirements of the Project. Furthermore, current building codes require seismic upgrades to the structures in A, B and E rows. A supplement to Kajima's contract will provide structural and energy calculations and design for A, B, and E rows, as well as survey of existing on-site underground utilities. The supplement will also include design for a new structure to accommodate the program identified for the carpenter's shop. Therefore, the Department has negotiated a supplemental agreement with Kajima to design the new building.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goals of Organizational Effectiveness, Service Excellence and Fiscal Responsibility by simultaneously proceeding with design while the site is being cleared and made ready for construction. More specifically, it aligns with these strategies by effectively managing County resources and investing in the public infrastructure with upgrading facilities to meet current code requirements and purging dilapidated buildings.

The relocation of SEB from the East Los Angeles Civic Center, and the proposed relocation of Professional Development and Training Bureaus, to the Biscailuz facility will establish a centralized area for Homeland Security Training and Response. The close proximity of the Biscailuz facility to the Fire Department's Headquarters and Emergency Operations Center (EOC), Sheriff's Headquarters, County's EOC, Sheriff's main communications center and Laser Village, offers great potential for creating a Regional Training Center for multi-agency/multi-discipline training and coordinated response.

FISCAL IMPACT/FINANCING

Sufficient funds are available within the approved revised total project cost of \$9,565,940 to award Supplemental Agreement 1 to Kajima to perform additional design services in the amount of \$183,000. Funding for construction will be transferred into design services to fund the supplemental agreement.

The project schedule and budget summary are shown in Enclosure A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by the County Counsel, will be used for the proposed Architectural/Engineering design services supplemental agreement. The standard Board-directed clauses that provides for termination, renegotiation, hiring qualified displaced County employees, GAIN, and Child Support Compliance will be included.

ENVIRONMENTAL DOCUMENTATION

On June 1, 2004, your Board awarded a contract to David Evans and Associates to prepare the necessary environmental documentation for the SEB Project. The Mitigated Negative Declaration was circulated on August 7, 2004, for agency and public review in accordance with California Environmental Quality Act (CEQA)

The Honorable Board of Supervisors
November 30, 2004
Page 4

requirements. The review period ended on August 26, 2004. No comments were received during the review period.

The mitigation measures included in the environmental documents for this project specifically address air quality and critical biological, cultural, and paleontological specimens. Recommended measures to mitigate impacts on these resources include construction procedures, which are incorporated in the bid documents. The Mitigated Negative Declaration concluded that the project with the proposed mitigation measures will not have a significant effect on the environment.

Therefore, we recommend that your Board approve the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program and find that by incorporating the mitigation measures described in the Mitigation Monitoring and Reporting Program, the project will not have a significant effect on the environment.

A fee must be paid to the State Department of Fish and Game when certain notices required by CEQA are filed with the County Clerk. The County is exempt from paying this fee when the Board finds that a project will have no impact on wildlife resources. The initial Study/Mitigated Negative Declaration concluded that there would be no adverse effects on wildlife resources by implementation of the proposed mitigation measures. Following approval of the Mitigated Negative Declaration by your Board, the Sheriff's Department will file a Certificate of Fee Exemption with the County Clerk. A \$25 handling fee will be paid to the County Clerk for processing. We will also file a Notice of Determination in accordance with the requirements of Section 21152(a) of the California Public Resources Code.

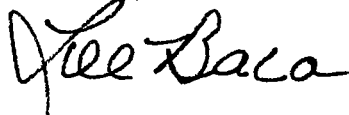
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Department will take the appropriate measures to minimize any impacts on Sheriff's operations during construction and moving operations.


CONCLUSION

Please return one (1) adopted copy of this letter to the CAO, Capital Projects Division, and the Department's Facilities Planning Bureau.

Sincerely,



LEROY D. BACA
SHERIFF



DAVID E. JANSSEN
CHIEF ADMINISTRATIVE OFFICER

November 30, 2004

ENCLOSURE A

**SPECIAL ENFORCEMENT BUREAU REPLACEMENT PROJECT
APPROVE PROJECT SCOPE REVISION AND AWARD AGREEMENT
C.P. 77397**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Completed Activities Date	Projected Completion Date
Needs Assessment	10/30/00	10/30/00	
Feasibility Study and Site Analysis	11/27/02	11/27/02	
Project Program	11/27/02	11/27/02	
Design			
Contract Execution	05/19/03	05/19/03	
Project Rescope	-	06/01/04	
Construction Document Submittal	08/19/04		
SEB	-		12/07/04
Academy	-		12/07/04
Jurisdictional Approval	07/22/04		
SEB	-		01/07/05
Academy	-		01/07/05
Bid and Award Construction Contract	02/05/05		03/05/05
Construction			
Substantial Completion -(SEB)	04/13/06		06/30/05
Substantial Completion -(Academy)			09/30/05
- Acceptance			10/21/05

II PROJECT BUDGET SUMMARY

Budget Category	Approved Project Budget June 1, 2004	* Proposed Revised Project Budget	Cost Impact on Project
Relocation Costs	\$ 100,000	\$ 100,000	\$ -0-
Construction Demolition Construction Change Orders	\$6,181,470 \$ 618,147	\$5,998,470 \$618,147	(\$183,000)
Subtotal	\$6,799,617	\$6,616,617	(\$183,000)
Construction Complete Heliport East LA Dispatch Lobby	\$ 500,000 \$ 50,000	\$ 500,000 \$ 50,000	
Subtotal	\$ 550,000	\$ 550,000	\$ - 0-
Equipment	\$ 250,000	\$ 250,000	\$ -0-
Plan and Specifications - Feasibility Study/Site Assessment - Program Revision - Design & Construction Admin.	\$ 124,850 \$ 30,000 \$ 561,917	\$ 124,850 \$ 30,000 \$ 744,917	\$ -0- \$ -0- \$ 183,000
Subtotal	\$ 716,767	\$ 899,767	\$ 183,000
Consultant Services	\$ 125,267	\$ 125,267	\$ -0-
Miscellaneous Expenditures	\$ 580,000	\$ 580,000	\$ -0-
Jurisdictional Review & Plan Check	\$ 60,000	\$ 60,000	\$ -0-
County Services	\$ 484,289	\$ 484,289	\$ -0-
TOTAL PROJECT COST	\$9,565,940	\$9,565,940	\$ - 0-

- Includes total spent to date within proposed balance budget.